



STATE OF WASHINGTON

LOCAL RECORDS COMMITTEE

Office of the State Auditor • Office of the Attorney General • Office of the State Archivist
PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900

March 25, 2010 – 10:00 a.m.
Archives Conference Room, Olympia, WA

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Guests
- C. Approval of Minutes for January 28, 2010
- D. Adoption of Today's Agenda

II. WASHINGTON STATE ARCHIVES UPDATES

- A. Revision of Records Retention Schedules
 - i. Law Enforcement – Megan Bezzo
 - ii. Health Sector – Megan Bezzo
 - iii. County Auditor – Julie Woods
- B. Destruction after Digitization (DAD) Applications – Russell Wood
- C. Local Records Committee Minutes at the Digital Archives – Russell Wood
- D. Online Training Module – Russell Wood
- E. Announcements from the State Archivist – Jerry Handfield

III. NEXT MEETING – May 27, 2010, 10am

IV. ADJOURNMENT